

# Delegating for greater productivity

## WEBINAR

## Wednesday 28th April 2021

### All Delegates will receive

- Increased knowledge in Delegating for greater productivity
- A set of Course downloads
- A certificate for your appraisal portfolio

Introducing your speaker

**Tracy Ellis**  
Leadership Coach and  
Experienced Leadership Trainer

### Meet the Speaker ...

## Tracy Ellis

Tracy Ellis is a leadership coach and experienced leadership trainer.

She previously spent 15 years as a Lecturer in the Business School at Salford University, worked as a HR Professional at Salford Royal Hospital and the Greater Manchester Ambulance Service and as a GP Practice Manager.

For the past 15 years she has worked in Leadership Development roles in 2 universities as well as running her own consultancy.

She is a Fellow of the Higher Education Academy, ILM Authorised Trainer, Co-Chair of the North West Staff Development Network for Higher Education and Professional Member of the European Mentoring and Coaching Council. She is CIPD qualified, has a PG Cert in Teaching and ILM Level 5 Coaching Qualification.

At the University of Liverpool she currently runs a Strategic Leadership Programme, Middle Managers Programme and runs the University Mentoring Scheme and the North West Higher Education Coaches' Network.

Tracy's current external projects include the design and delivery of a Leadership Programme for Clinical Research Leads from institutions across the Horn of Africa who are responsible for a multi million pound "One Health" project which aims to improve the health and wealth of people in the Horn of Africa as well as delivering leadership training for the National Institute for Health Research (NIHR) Scholars Programme for Clinical Academics in the North West.



## Your Learning Agenda ...

### Delegating for greater productivity - 2 hours

Delegation isn't about passing control to others. It's about developing others while efficiently achieving specific outcomes. Delegation takes some work on a manager's part to determine who is ready for specific tasks and who can take ownership, while not taking control.

This session will help you to explore the benefits of delegating on a personal level and feel more confident about who to delegate to and when to delegate in the future.

#### The session will include:

- ▶ The benefits of delegating
- ▶ What gets in the way of delegating?
- ▶ A tried and tested approach to delegation
- ▶ Balancing competence with task difficulty
- ▶ Top tips for effective delegation

## Programme ...

2.00pm - 3.15pm	<b>Webinar Part 1</b>
3.15pm - 3.25pm	<b>Sponsor</b>
3.25pm - 3.30pm	<b>Break</b>
3.30pm - 4.00pm	<b>Webinar Part 2 and Q&amp;A's</b>

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